



MATERIAL HANDLING AND MANAGEMENT SOCIETY OF ONTARIO COURSES 2020

Whether you're looking for career advancement or ways to increase the bottom line, these correspondence courses can help you reach your goals. Offering four courses leading to professional certification (P.MM). Upon successful completion of each course, a Certificate of Merit is issued by the MHMS of Ontario.

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MM-1 MATERIALS HANDLING

MM-1 is an introduction to Materials Handling and covers the basic concepts of warehousing and transportation, including an overview of equipment. We will discuss:

- ◆ Introduction to Materials Management ◆ Dock Planning and Equipment
- ◆ Storage Equipment ◆ Package and Unit Load Conveyors ◆ Cranes and Hoists
- ◆ The Forklift Truck ◆ Maintenance Management ◆ Warehousing Operations
- ◆ Basic Elements of Packaging ◆ Unitization ◆ Containerization
- ◆ Industrial Health and Safety ◆ Traffic Management and Transportation Systems

MM-2 MATERIALS MANAGEMENT

MM-2 furthers your understanding of the techniques and processes used in today's warehouse management. Pre-requisite: MM-1 or permission from MHMS. Topics include:

- ◆ What is Materials Management? ◆ Warehouse Management
- ◆ Introduction to Production and Inventory Control
- ◆ Introduction to Work Study ◆ The Analytical Techniques of Work Sampling
- ◆ Statistics ◆ Economic Appraisal and Analysis of Alternatives
- ◆ Flow Process Charting and Plant Layout ◆ Financial Planning and Budgeting
- ◆ Management Planning ◆ Order Processing ◆ Communications ◆ Purchasing

MM-3 MATERIALS MANAGEMENT

MM-3 equips the student with the managerial, technical, and administrative skills to manage a modern materials management operation. Pre-requisite: MM-2 or permission from MHMS. Topics include:

- ◆ Modern Materials Handling Equipment ◆ Database Development and Barcoding
- ◆ Logistics Analysis ◆ Intermodal Transportation and Distribution systems
- ◆ Export Distribution ◆ Private Fleet Management
- ◆ The Role of the Computer in Materials Management ◆ From MRP to JIT
- ◆ Handling & Transportation of Dangerous Goods
- ◆ Computer Applications in Materials Management
- ◆ Bulk Material Handling and Transportation
- ◆ Management of Human Resources ◆ Basic Concepts in Facility Design

MM-4 MATERIALS MANAGEMENT

MM-4 equips the student with a good understanding of the advanced principles and issues of Logistics Management in Manufacturing, Warehousing and Export Distribution. Pre-requisite: MM-3 or permission from MHMS. Topics include:

- ◆ The role of Materials Handling and Materials
- ◆ Management in Business and Industry
- ◆ Materials Handling Equipment ◆ Automation and Systems Integration
- ◆ Manufacturing and Warehousing Operations and Control
- ◆ Special Materials Handling Operations
- ◆ Health and Safety, Ergonomics and Human Factors
- ◆ Industrial Engineering Methods and Techniques
- ◆ Warehouse and Manufacturing Systems Layout Planning ◆ Project Management

2020 SESSION DATES (5)

February 15 2020

April 19 2020

June 14 2020

Sept 13 2020

Nov 15 2020

COURSE COSTS

\$595 per course

\$500 per course for 3
or more enrollments

\$795 non-member cost
per course

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\$600 MHMS Corporate
Membership plus HST